

# February 2014 FNS WBSCM Newsletter



Web Based Supply Chain Management



## WBSCM News & Updates

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### ECOS to be taken offline Sep 15, 2014

The ECOS web site will be taken offline and unavailable no later than September 15, 2014. Please make arrangements to offload any historical data you may require prior to the site's decommissioning date of September 15, 2014. FNS recommends that States and Recipients review their data retention policies as it pertains to the data that resides within ECOS. The ability to extract Sales Orders, Goods Receipts, Value of Commodities Received as well as Entitlement usage is available through the existing reporting tool found in ECOS. Reports can be saved in CSV or PDF format for use or storage.

Within WBSCM Sales Orders and their associated requisitions were all migrated out of ECOS for those Sales Orders that had a Delivery Date of July 01, 2011 and later. Any ECOS data extraction plans would need to consider data prior to this time frame.

For password resets, please contact WBSCM-FNS-Help@FNS.USDA.GOV. ECOS does not require the eAuthentication IDs as the IDs are managed within the application.

## WBSCM Tips

### 1. How come I cannot create a complaint in WBSCM?

In order to create a complaint in WBSCM you must have the following:

- \* The "Complaint Specialist" role assigned to your ID
- \* An FNS Sales Order must exist in WBSCM
- \* FNS Sales Order must have been delivered
- \* FNS Sales Order must have been receipted in WBSCM.
- \* FNS Sales Order must be in Completed or Delivered status.

### 2. How can I know what foods are available for the current and upcoming year ?

Available foods can be found on the FNS FDD site for the current and upcoming year. Click the link to be directed to the FDD page. <http://www.fns.usda.gov/fdd/foods-expected-be-available>

### 3. How can I easily receive multiple line items on an order?

1. Enter relevant information at the header level
2. Click Receipt All, thereby copying the information to each line and making each line's good quantity the total ordered quantity
3. Go to the line(s) for which you did not receive the total ordered quantity and enter the actual Good quantity received plus any damage if applicable.
4. Click Submit

Note: It is possible to use both the receipt all functionality and changing individual lines. However, to do so, Receipt All must be selected before the individual lines are adjusted, otherwise, the Receipt All functionality will over write your values.

A full list of FAQs and tips can be found on the FDD Website at <http://www.fns.usda.gov/fdd/fns-wbscm-general-information-presentations-and-simulations>

### Reminder:

To ensure you receive the latest news and updates, register to receive free E-mail notifications when the WBSCM Homepage has been updated at <http://www.fns.usda.gov/fdd/fns-wbscm-information>

and click



## WBSCM Toolbox Spotlight

### 1. Receipting when there is an Open Quantity

Sometimes while receipting, you may only have a partial load to receipt. This causes you to have a receipt with an open quantity. This means that you can go back into the receipt to update information if necessary until the load has been fully receipted. **Anything that was entered into the goods receipt the first time will not be replaced.** Therefore, it is important to note how much has already been receipted and what is left to receipt so that you do not produce a goods receipt with double quantities. In the screen shot below, you can see that the previous quantity receipted shows in the Prev. Qty. field and the amount left to receipt shows in the Open Qty field. In this example the user re-entered the amount that was previously receipted in the Good Qty field instead of 2 and is receiving an overage quantity. You can only receipt what is noted in the open Qty field. **Remember not to re-enter data that has already been receipted.**

Comments: USER 2-ALSO RECEIPTS FOR 998CS LIKE USER 1

Amount Already Receipted

Amount left to receipt

Select	Sales Doc	Item	Order #	Item #	Material	Material Descr.	Program	Signed by	Date Received	Prev. Qty.	Open Qty.	Good Qty.	Good Qty (in CS)	Over Qty.
<input checked="" type="checkbox"/>	5000108891	100	4100001901	5	100159	BEEF FINE GROUND FRZ PKG-40/1 LB	NSLP	MReza	11/20/2013	998.000	2.000	0.000	998.000	996.000
<input type="checkbox"/>	5000108889	100	4100001901	6	100159	BEEF FINE GROUND FRZ PKG-40/1 LB	NSLP			0.000	1,000.000	0.000	0.000	0.000
<input type="checkbox"/>	5000108880	100	4100001901	8	100159	BEEF FINE GROUND FRZ PKG-40/1 LB	NSLP			0.000	1,000.000	0.000	0.000	0.000
<input type="checkbox"/>	5000108870	100	4100001901	10	100159	BEEF FINE GROUND FRZ PKG-40/1 LB	NSLP			0.000	1,000.000	0.000	0.000	0.000
<input type="checkbox"/>	5000108869	100	4100001901	11	100159	BEEF FINE GROUND FRZ PKG-40/1 LB	NSLP			0.000	1,000.000	0.000	0.000	0.000
<input type="checkbox"/>	5000108863	100	4100001901	12	100159	BEEF FINE GROUND FRZ PKG-40/1 LB	NSLP			0.000	1,000.000	0.000	0.000	0.000
<input type="checkbox"/>	5000108861	100	4100001901	13	100159	BEEF FINE GROUND FRZ PKG-40/1 LB	NSLP			0.000	998.000	0.000	0.000	0.000
<input type="checkbox"/>	5000108860	100	4100001901	14	100159	BEEF FINE GROUND FRZ PKG-40/1 LB	NSLP			0.000	1,001.000	0.000	0.000	0.000

Submit Receipt

### 2. Receipting Replacement Orders that were Rejected

- Proceed to receipt the order as normal
  - If you originally Rejected 100% of the Line item then you will no longer need to re-enter it again under Rejected Qty field. Go ahead and enter Qty under either Good Qty or Good Qty (in CS) or both (depending on whether it is Variable or non-variable) and complete your Goods Receipt.
  - If you partially Rejected a Line Item and partially Receipted the rest then you will see your partially receipted qty amount under Prev. Qty (previously receipted) field. Please match the Qty under Open Qty field (Qty remained for you to receipt) and complete your Goods Receipts by entering that under either Good Qty or Good Qty (in CS) or both (depending on whether it is Variable or non-variable).
- You may want to add comments to notate any special notes concerning the replacement order.
- Submit receipt as normal

Back to Summary Back to Search

Receipt Header

Order Number: 4100001968 Entered By: ORDERMAN000 Railcar/BOL:

Signed By:  Date Received:

Comments: TESTING REJECTION OF FULL QTY

Receipt All

View DOMESTIC\_VIEW

Select	Sales Doc	Item	Order #	Item #	Material	Material Descr.	Program	Delivery Point	Signed by	Date Received	Prev. Qty.	Open Qty.	Good Qty.	Good Qty (in CS)	Reject Qty.	UoM Entry	Qty. UoM
<input type="checkbox"/>	5000109848	100	4100001968	1	100395	PEANUT BUTTER SMOOTH JAR-12/18 OZ	TEFAP	5003111			0.000	2,880.000	0.000	0.000	0.000	CS	CS
<input checked="" type="checkbox"/>	5000109845	100	4100001968	2	100395	PEANUT BUTTER SMOOTH JAR-12/18 OZ	TEFAP	5003166	MReza	02/13/2014	0.000	2,880.000	0.000	0.000	2,880.000	CS	CS

Submit Receipt

### Ship-To Inbox:

A mailbox has been established to receive requests to have SHIP-TO locations assigned to Domestic Business Partners and to establish new Ship-To locations within WBSCM. Please email FNS-7s to: [WBSCM-Ship-To@fns.usda.gov](mailto:WBSCM-Ship-To@fns.usda.gov).

## Useful Links

**WBSCM:** <http://www.usda.gov/wbscm>

**FDD:** <http://www.fns.usda.gov/fdd/fns-wbscm-information>

## What's Next?

### Future Targeted Initiatives

- \* WBSCM Technical Upgrade

## Upcoming Events

### ACDA Conference

April 27th-29th– Austin, TX

## Communicate with FNS – questions, concerns, issues

Dennis Sullivan – FNS Systems Branch Chief, FNS WBSCM Project Manager

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Todd Griffith – FNS WBSCM Data Management & Interfaces Lead

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Robin Jepson – FNS WBSCM Change Management & Process Improvement

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Martha Shramek – FNS WBSCM Report & Information Access Lead

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## WBSCM Service Desk

The WBSCM Service Desk contact information is as follows:

Call-in phone number is: 877-WBSCM-4U or 877-927-2648

Email inquiries:  
[WBSCMhelp@ams.usda.gov](mailto:WBSCMhelp@ams.usda.gov)

Web form link on WBSCM Portal : <https://srai.service-now.com>. From this link users can access a form and submit it to the WBSCM Service Desk as well as monitor the status of their help ticket. This is a separate application from WBSCM and will require an additional login and password. Users will enter the WBSCM email address as the logon and a password can be created. Using this site is optional.

Hours of Operation: 8:00 AM to 6:00 PM ET

## Suggestion Box

Is there something you would like to see in the newsletter? Send your thoughts and comments to [ja-karra.nichols@fns.usda.gov](mailto:ja-karra.nichols@fns.usda.gov)